

**MASSAPEQUA PUBLIC LIBRARY  
MINUTES  
REGULAR MONTHLY MEETING  
MAY 10, 2010**

The regular monthly meeting of the Library Board of Trustees was held on Monday, May 10, 2010, at 7:45 p.m., in the Bar Harbour building.

Present: Catherine R. Reilly, Vice Chairman  
Anthony J. Demasco, Treasurer  
Gail K. Kubit, Secretary  
John H. Laibach, Trustee  
Patricia Page, Director  
Maris Job, Assistant Director  
Linda Masella, Principal Account Clerk  
Jody Brower, Secretary to the Director

Absent: Rosemary Gensler, Chairman (with notice)

Ms. Reilly called the meeting to order at 7:45 p.m., and opened it with the Pledge of Allegiance to the Flag.

After consideration, on motion by Mr. Demasco, seconded by Mr. Laibach, and carried, Board Meeting Minutes dated April 12, 2010, were approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Monthly Treasurer's Report, dated April 30, 2010, balance \$582,700.24, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Kubit, and carried, Monthly Financial Report dated April 30, 2010, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Voucher No. 2122, dated April 7, 2010, \$42,466.25 (check nos. 24121-24153), signed by Mr. Laibach, was approved.

After consideration, on motion by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2122, dated April 7, 2010, \$400,000.00 (wire transfer), signed by Ms. Reilly, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2123, dated April 8, 2010, \$4,852.50 (check no. 24154), signed by Mr. Laibach, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Kubit and carried, Supplement No. 2 to Voucher No. 2122, dated April 22, 2010, \$97,860.56 (check nos. 24155-24207), signed by Ms. Reilly, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Kubit, and carried, Supplement No. 1 to Voucher No. 2124, dated April 23, 2010, \$4,852.50 (check no. 24208), signed by Ms. Reilly, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Voucher No. 2125, dated April 30, 2010, \$20,383.42 (check nos. 24209-24231), signed by Mr. Laibach, was approved.

Payroll Voucher No.2123, dated April 15, 2010, \$118,080.83, wire transfer, signed by Mr. Laibach, was reviewed.

Payroll Voucher No.2214, dated April 30, 2010, \$113,034.09, wire transfer, signed by Ms. Reilly, was reviewed.

### **Director's Report**

The Director's Report covering Communications, Building and Grounds, and Public Relations, and Staff Report dated April, 2010 and Circulation Report dated April, 2010, were reviewed. Copies are attached to these minutes.

#### **I. Communications**

A) Mrs. Page will call Mr. Desmond regarding the Exhibits Policy forwarded to him for review.

B) As of April, 2010, the Library has saved approximately \$61,000 since retiring the Trailer.

The Board requested that the table of savings be updated quarterly.

C) After consideration, on motion by Mrs. Kubit, seconded by Mr. Laibach, and carried, the Board determined that effective July 1, 2010, the Library would consolidate all Pages and Adult Pages under the position title "Page" and the salaries of all Pages would at least meet the "adjusted" salary for the Adult Page in the Staff Association proposal.

Ms. Reilly will communicate with Mary McGrath to have the recently executed Staff Association Agreement amended to reflect this change.

D) The Board would like an e-mail blast sent out about the Summer Reading Programs. They would also like the monthly calender sent out via e-mail.

E) The Board asked Mrs. Page to update the information about the Library contained in the Massapequa School District calendar.

F) The Board would like Mrs. Page to communicate with the Children's Librarians about how they would like to spend the \$25,000 bequeathed to the Children's Room. Written proposals should be submitted to the Board at the June meeting.

**II. Building and Grounds**

A) Mr. Laibach reported that representatives from Johns Manville looked at the Central Avenue roof and approved repairs by Koko to the existing leaks. The Johns Manville representative also saw some other areas that need to be repaired. He directed Koko to fix them as well. All repairs will be made at no cost to the Library.

**III. Public Relations**

A) The Board is willing to post a sign in both buildings stating that we are a member of the Nassau Library System.

**VI. New Business**

A) The Board reviewed the Program Attendance statistics sheets and asked Mrs. Page to communicate with the various departments and advise them that future statistics must be submitted in table format and include name of presenter, whether the presenter is paid or unpaid, name of program, if there is a cap on amount of attendees, date of program, number of attendees. If a presenter has more than one program, they should be listed together.

B) The Board ask Linda Masella to obtain a letter from the Executor of the Estate of Marie "Pat" Mallon, together with the uncashed checks. Once received, checks can be reissued to the Estate.

C) Mrs. Page advised the Board that State grant money is available for building projects and she is looking into applying for same to use the funds to repair and repave the Bar Harbour parking lot. The Board requested that new signs be placed in said parking lot.

On motion by Ms. Reilly, seconded by Mrs Kubit, and carried, the meeting was adjourned at 8:53 pm.

The next Board of Trustees Regular Monthly Meeting and Budget Hearing will be held on Monday, June 14, 2010 at 7:45 p.m. at the Bar Harbour Library.

---

Catherine R. Reilly, Vice Chairman

---

-

Gail K. Kubit, Secretary