

**MASSAPEQUA PUBLIC LIBRARY
MINUTES
REGULAR MONTHLY MEETING
APRIL 12, 2010**

The regular monthly meeting of the Library Board of Trustees was held on Monday, April 12, 2010, at 7:45 p.m., in the Bar Harbour building.

Present: Catherine R. Reilly, Vice Chairman
Anthony J. Demasco, Treasurer
Gail K. Kubit, Secretary
John H. Laibach, Trustee
Patricia Page, Director
Maris Job, Assistant Director
Linda Masella, Principal Account Clerk
Jody Brower, Secretary to the Director

Absent: Rosemary Gensler, Chairman (with notice)

Ms. Reilly called the meeting to order at 7:55 p.m., and opened it with the Pledge of Allegiance to the Flag.

After consideration, on motion by Mr. Demasco, seconded by Mr. Laibach, and carried, Board Meeting Minutes dated March 15, 2010, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Monthly Treasurer's Report, dated March 31, 2010, balance \$487,219.04, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Kubit, and carried, Monthly Financial Report dated March 31, 2010, was approved..

After consideration, on motion by Mr. Laibach, seconded by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2118, dated March 8, 2010, \$400,000 (wire transfer), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mr. Laicah, and carried, Supplement No. 3 to Voucher No. 2118, dated March 10, 2010, \$28,938.48 (check nos. 24012-24033), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Laibach, and carried, Supplement No. 4 to Voucher No. 2118, dated March 17, 2010, \$55,285.26 (check nos. 24034-24060), signed by Ms. Reilly, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mr. Laibach, and carried, Supplement No. 5 to Voucher No. 2118, dated March 24, 2010, \$19,087.82 (check nos. 24061-24086), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mr. Laibach, seconded by Ms. Reilly, and carried, Supplement No. 1 to Voucher No. 2120, dated March 26, 2010, \$6,940.12 (check nos. 24087-24089), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mr. Laibach, seconded by Mr. Demasco, and carried, Supplement No. 6 to Voucher No 2118, dated March 27, 2010, \$667.67 (check no. 24090), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Voucher No. 2121, dated March 31, 2010, \$27,714.81 (check nos. 24901-24120), signed by Mr. Laibach, was approved.

Payroll Voucher No. 2119, dated March 15, 2010, \$113,791.18, wire transfer, signed by Mr. Laibach, was reviewed.

Payroll Voucher No. 2120, dated March 31, 2010, \$116,619.25, wire transfer, signed by Mrs. Kubit, was reviewed.

Director's Report

The Director's Report covering Communications, Personnel, Public Relations, Staff Report dated March, 2010 and Circulation Report dated March, 2010 were reviewed. Copies are attached to these minutes.

I. Communications

A) Constant Contact can send out e-mail blasts. They do more event marketing, not program advertising, more like sending out invitations.

The Board asked Mrs. Page to find out if Constant Contact can do something with the Summer reading groups. Ms. Reilly will look at their website to see what they offer.

B) The Board approved the 2010/2011 Budget flyer.

C) After consideration, on motion by Mrs. Kubit, seconded by Ms. Reilly, and carried, the Board approved the Tutoring Policy as amended.

D) The Board asked Mrs. Page to provide a copy of the Exhibits Policy to the attorney for review. The Board wants language added that would hold the Library harmless in the event of damage.

E) The Trustees reviewed the proposed 2010/2011 Budget. After a full discussion, Ms. Reilly moved the approval of a budget of \$5,528,005, to be reduced by the application of estimated income from fines, other income, unexpended funds and revenues

of \$332,977.00, leaving \$5,195,028 to be raised from taxes. The projected tax rate increase is estimated to be 0.89%. Mrs. Kubit seconded the motion for approval and the motion carried.

II. Personnel

A) The Board advised that as of July 1, 2010, new employees will be required to contribute to their health insurance as set forth in the 2010 Staff Association Agreement.

After consideration, on motion of Ms Reilly, seconded by Mr. Demasco, and carried, the Agreement between the Board of Trustees, the Massapequa Public Library, and the Massapequa Public Library Staff Association, effective July 1, 2010 through June 30, 2013 was approved. Ms. Reilly will execute the Staff Association Agreement on behalf of the Board of Trustees.

After consideration, on motion by Mr. Demasco, seconded by Ms. Reilly and carried, the Board adopted the following policy:

Full-time employees must be at least 60 years of age and have completed a minimum of 17 years of full-time or equated service with the Library in order to be eligible to receive the \$2,200 per year benefit towards the retiree's medical coverage.

III. Public Relations

A) Ms. Reilly advised that the issue of closing for Yom Kippur had come up during negotiations with the staff. Staff was advised that if they would give up Christmas Eve, the Library would close for Yom Kippur. The staff declined this offer.

After consideration, on motion by Ms. Reilly, seconded by Mr. Demasco, and carried, the meeting was adjourned at 10:03 p.m.

The next Board of Trustees Regular Monthly Meeting and Budget Hearing will be held on Monday, May 10, 2010 at 7:45 p.m. at the BH Library.

Catherine R. Reilly, Vice Chairman

Gail Kubit, Secretary