

**MASSAPEQUA PUBLIC LIBRARY
MINUTES
REGULAR MONTHLY MEETING
MARCH 9, 2009**

The regular monthly meeting of the Library Board of Trustees was held on Monday, March 9, 2009, at 7:45 p.m., in the Bar Harbour building.

Present: Catherine R. Reilly, Vice Chairman
Anthony J. Demasco, Treasurer
Gail K. Kubit, Secretary
Patricia Page, Director
Maris Job, Assistant Director
Linda Masella, Principal Account Clerk
Jody Brower, Secretary to the Director

Absent: Rosemary Gensler, Chairman (with notice)
John H. Laibach, Trustee (with notice)

Ms Reilly called the meeting to order at 8:05 p.m.

After consideration, on motion by Mr. Demasco, seconded by Ms. Reilly, and carried, Board Meeting Minutes dated February 19, 2009, were approved.

After consideration, on motion by Mr. Demasco, seconded by Ms. Reilly, and carried, Monthly Treasurer's Report, dated February 28, 2009, balance \$215,324.95, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Monthly Financial Report dated February 28, 2009, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Voucher No. 2066, dated February 9, 2009, \$22,814.49 (check nos. 22326-22358), signed by Ms. Reilly, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Kubit, and carried, Supplement No. 1 to Voucher No. 2067, dated February 10, 2009, \$4,877.50 (check no. 22359), signed by Ms. Reilly, was approved.

After consideration, on motion by Ms. Reilly, seconded by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2066, dated February 18, 2009, \$93,652.75 (check nos. 22360-22405), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mrs. Demasco, seconded by Ms. Reilly, and carried, Supplement No. 1 to Voucher No. 2068, dated February 19, 2009, \$4,877.50

(check no. 22406), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Kubit, and carried, Voucher No. 2069, dated February 27, 2009, \$42,364.10 (check nos. 22407-22444), signed by Ms. Reilly, was approved.

Payroll Voucher No. 2019, dated February 15, 2008, \$111,149.36, wire transfer, signed by Mr. Laibach, was reviewed.

Payroll Voucher No. 2020, dated February 29, 2008, \$109,177.94, wire transfer, signed by Mr. Laibach, was reviewed..

Director's Report

The Director's Report covering Communications, Personnel, Materials and Services, Buildings and Grounds, Public Relations and Staff Report dated February, 2009 and Circulation Report dated January, 2009 were reviewed. Copies are attached to these minutes.

I. Communications

A) After consideration, on motion by Mrs. Kubit, seconded by Ms. Reilly, and carried, the Board approved NLS' request for financial support for delivery services for calendar year 2009 in the amount of \$10,204.00.

B) Mr. Demasco and Mrs. Kubit will look into GASB 45.

C) Mr. Demasco suggested that Linda Masella contact Lucy Mazani at State Bank regarding a Certificate of Deposit.

II. Personnel

A) Chris Drury has a doctor's appointment on March 12, 2009 and hopes to be able to return to full duty.

III. Materials and Services

A) The Board agreed to allow DVD's to circulate to patrons 17 years old and over.

B) The Board agreed to lease the next round of computers for 4 years.

IV. Building and Grounds

A) Extension of the WiFi throughout the entire Bar Harbor building has been completed. Bellmore Business is awaiting receipt of some equipment before they begin the work at the Central Avenue building.

V. Public Relations

A) The Board would like to work toward getting more patron e-mail addresses on record. They would like a sign by the Circulation Desks and flyers distributed to patrons asking them to go online and enter their e-mail address into their account.

Mrs. Page will contact ALIS to find out if we can get a list of e-mail addresses of our patrons in an electronic format that we can use.

Mrs. Kubit would like us to change the format of our Calendar of Events currently on the website so that it only shows programs in a calendar format and not a list format. If this cannot be done, she would like the calendar removed from the website.

Mrs. Kubit will contact Ted Gutmann (who helped Syosset Library with their website), and possibly reach out to the Technology Department at the High School for assistance in updating the library website.

On motion by Ms Reilly, seconded by Mr. Demasco, and carried, the meeting was adjourned at 9:17p.m.

The next Board of Trustees Budget Hearing and Regular Monthly Meeting will be held on Monday, April 13, 2009 at 7:45 p.m. at the Bar Harbour building.

Catherine R. Reilly, Vice Chairman

Gail Kubit, Secretary