

**MASSAPEQUA PUBLIC LIBRARY
MINUTES
REGULAR MONTHLY MEETING
MARCH 15, 2010**

The regular monthly meeting of the Library Board of Trustees was held on Monday, March 15, 2010, at 7:45 p.m., in the Bar Harbour building.

Present: Rosemary Gensler, Chairman
 Catherine R. Reilly, Vice Chairman
 Anthony J. Demasco, Treasurer
 Gail K. Kubit, Secretary
 John H. Laibach, Trustee
 Patricia Page, Director
 Maris Job, Assistant Director
 Linda Masella, Principal Account Clerk
 Jody Brower, Secretary to the Director

Mrs. Gensler called the meeting to order at 7:45 p.m.

After consideration, on motion by Mr. Demasco, seconded by Mr. Laibach, and carried, Board Meeting Minutes dated February 8, 2010, were approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Gensler, and carried, Monthly Treasurer's Report, dated February 28, 2010, balance \$260,867.82, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mrs. Kubit, and carried, Monthly Financial Report dated February 28, 2010, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mr. Demasco, and carried, Voucher No. 2113, dated January 29, 2010, \$27,853.73 (check nos. 23828-23850), signed Ms. Reilly, was approved.

After consideration, on motion by Mr. Demasco, seconded by Ms. Reilly, and carried, Voucher No. 2114, dated February 10, 2010, \$46,334.20 (check nos. 23851-23894), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Ms. Reilly, and carried, Supplement No. 1 to Voucher No. 2115, dated February 12, 2010, \$4,852.50 (check no. 23895), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mr. Laibach, and carried, Supplement No. 1 to Voucher No. 2114, dated February 17, 2010, \$88,061.30 (check nos. 23896-23929), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2116, dated February 23, 2010, \$4,852.50 (check no. 23930), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mrs. Gensler, and carried, Supplement No. 2 to Voucher No. 2114, dated February 24, 2010, \$19,475.37 (check nos. 23931-23946), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mrs. Gensler, and carried, Voucher No. 2117, dated February 28, 2010, \$29,810.81 (check nos. 23947-23976), signed by Ms. Reilly, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Laibach, and carried, Voucher No. 2118, dated March 4, 2010, \$12,546.07 (check nos. 23977-24009), signed by Ms. Reilly, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mrs. Kubit, and carried, Supplement No. 2 to Voucher No. 2118, dated March 8, 2010, \$4,436.25 (check no. 24010), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2119, dated March 9, 2010, \$4,852.50 (check no. 24011), signed by Mr. Laibach, was approved.

Payroll Voucher No. 2115, dated February 15, 2010, \$118,981.24, wire transfer, signed by Mr. Laibach, was reviewed.

Payroll Voucher No. 2116, dated February 28, 2010, \$116,284.51, wire transfer, signed by Mr. Laibach, was reviewed.

Director's Report

The Director's Report covering Communications, Personnel, Materials and Services, Buildings and Grounds, Public Relations and Staff Report dated February, 2009 and Circulation Report dated January, 2009 were reviewed. Copies are attached to these minutes.

I. Communications

A) The Board reviewed the Tutoring Policies provided and asked Mrs. Page to work up a new one that includes Central Avenue. The proposed Policy will be e-mailed to the Board members for review.

B) A more attractive value calculator has been added to the Library website.

C) The Board reviewed the 2010/2011 Budget Flyer and dictated changes. A new flyer will be sent to Board member for review.

D) The number of patron e-mail addresses on file is increasing at the rate of about 200 per month.

II. Personnel

A) Cathy Reilly will look into the issue of whether an employee can choose not to file for disability insurance once they are out on an unpaid status.

III. Materials and Services

A) After discussion, the Board chose not to purchase Wii games for circulation in the Children's Department.

B) The Board was very happy to hear of the success of the Senior Gaming day and would like to see more programs of this type offered during the evening as well a daytime.

IV. Building and Grounds

A) We are awaiting payment from Alec Baldwin for the purchase of the Book Trailer and towing costs.

B) Mrs. Gensler would like to give Chris Drury a \$100 gift card once he has finished installing the new emergency lights to thank him for the extra effort he expended on this job.

C) We are awaiting an estimate from the plumber for the cost to repair the pump they removed from the Bar Harbour building.

V. Public Relations

A) The Board liked the Newsletter. Mrs. Kubit would like Carol Santillo to explore other options offered by the new e-mail company.

VI. New Business

A) Cathy Reilly presented the Staff Association proposal to the Board. Ms. Reilly will present the Board's counter-proposal when she next meets with the Staff Association.

B) Mr. Demasco will not be able to attend the April meeting. Mrs. Gensler will be out of state for the April meeting, but will be able to attend via telephone.

C) Mrs. Job asked if she could restrict other patrons from sitting in the Young Adult area at Central Avenue

On motion by Mrs. Gensler, seconded by Mr. Laibach, and carried, the meeting was adjourned at 10:10 p.m.

The next Board of Trustees Regular Monthly Meeting will be held on Monday, April 12, 2010 at 7:45 p.m. at the Bar Harbour building.

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Rosemary Gensler, Chairman

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Gail Kubit, Secretary