

**MASSAPEQUA PUBLIC LIBRARY  
MINUTES  
REGULAR MONTHLY MEETING  
DECEMBER 14, 2009**

The regular monthly meeting of the Library Board of Trustees was held on Monday, December 14, 2009, at 7:45 p.m., in the Bar Harbour building.

Present: Catherine R. Reilly, Vice Chairman  
Anthony J. Demasco, Treasurer  
Gail K. Kubit, Secretary  
John H. Laibach, Trustee  
Patricia Page, Director  
Maris Job, Assistant Director  
Jody Brower, Secretary to the Director  
Linda Masella, Principal Account Clerk

Absent: Rosemary Gensler, Chairman (with notice)

Ms. Reilly called the meeting to order at 7:50 p.m., and opened it with the Pledge of Allegiance to the Flag.

After consideration, on motion by Ms. Reilly, seconded by Mr. Demasco, and carried, Board Meeting Minutes November 9, 2009, was approved with changes.

After consideration, on motion by Ms. Reilly, seconded by Mr. Demasco, and carried, Monthly Treasurer's Report, dated November 30, 2009, balance \$593,765.22, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Laibach, and carried, Monthly Financial Report dated November 30, 2009, was approved.

After consideration, on motion by Mr. Laibach, seconded by Mrs. Kubit, and carried, Voucher No. 2101, dated October 30, 2009, \$49,361.09 ( check nos. 23428-23479), signed by Ms. Reilly, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Ms. Reilly, and carried, Voucher No. 2102, dated November 5, 2009, \$400,000.00 (wire transfer), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2102, dated November 9, 2009, \$37,053.95 (check nos. 23480-23518), signed by Mr. Laibach, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mr. Laibach, and carried, Supplement No. 1 to Voucher No. 2103, dated November 12, 2009, \$5,152.50 (check no. 23519), signed by Mr. Laibach, was approved

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Supplement No. 2 to Voucher No. 2102, dated November 18, 2009, \$61,529.87 (check nos. 23520-23546), signed by Ms. Reilly, was approved.

After consideration, on motion by Mr. Demasco, seconded by Ms. Reilly, and carried, Supplement No. 3 to Voucher No. 2102, dated November 24, 2009, \$32,002.61 (check nos. 23547-23572), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2104, dated November 25, 2009, \$4,387.50 (check no. 23573) signed by Mr. Laibach, was approved.

After consideration, on motion by Mr. Laibach, seconded by Mr. Demasco, and carried, Voucher No. 2105, dated November 30, 2009, \$17,782.89 (check nos. 23574-23598), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2106, dated December 8, 2009, \$217,370.70 (check nos. 23599-23637), signed by Ms. Reilly, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Kubit, and carried, Supplement No. 1 to Voucher No. 2107, dated December 9, 2009, \$3,807.50 (check no. 23638), signed by Ms. Reilly, was approved.

Payroll Voucher No. 2103, dated November 15, 2009, \$117,278.46, wire transfer, signed by Mr. Laibach was reviewed.

Payroll Voucher No.2104, dated November 30, 2009, \$118,997.77, wire transfer, signed by Mr. Laibach, was reviewed.

### **Director's Report**

The Director's Report covering Communications, Materials and Services, Public Relations, Old Business, New Business, Staff Report dated November, 2009, and Circulation Report dated November, 2009, were reviewed. Copies are attached to these minutes.

**I. Communications**

A) After consideration, on motion by Ms. Reilly, seconded by Mr. Laibach, and carried, the Board approved NLS delivery fees in the amount of \$13,215 for 2010 and \$15,547 for 2011.

B) Mr. Demasco asked Mrs. Page to advise the MLD Task Force that he would be happy to offer his financial input on the consolidation issue.

C) The Board would like NLS to provide the total number of Massapequa Public Library patrons that have registered their e-mail addresses. The Board also asked if the Library could send e-mails to just our patrons. Mrs. Page advised that NLS does provide the total number of patrons with registered e-mail address and that we could send notices to just our Library patrons.

**II. Materials and Services**

A) Lee Gundel is working on setting up video gaming sessions for seniors.

**III. Public Relations**

A) The Board agreed with Mrs. Page that it would be too difficult to enforce a “5-minute parking” sign in front of the book drop.

**IV. Old Business**

A) The Board would like the Library to hand out the “green” bags during Earth Week. The Library will keep 100 of the more expensive bags for giveaways in the future. After the Earth Week giveaway, the more expensive bags will be sold for \$3 and the lesser expensive bags will be sold for \$1. The Library should also notify the patrons that the Library is “going green” and once the supply of plastic bags is gone, they will no longer be purchased.

**V. New Business**

A) Ms. Reilly suggested that the Board revive the “Meet the Trustees” tradition, where on a weekday morning the Board members would start out in one Library building making themselves available to the staff and visiting each Department to see how the Department works, then moving over to the other building to do the same thing.

B) Mrs. Kubit asked if there are any steps the Library should be taking to protect itself in the event State Aid is cut to the Schools

Mrs. Masella will call Alan Adcock at the School to determine if there will be any changes to the tax disbursement schedule.

On motion by Mrs. Kubit, seconded by Mr. Laibach, and carried, the meeting was adjourned at 8:45 p.m.

The next Board of Trustees Regular Monthly Meeting will be held on Monday, January 11, 2010 at 7:45 p.m. at the Bar Harbour Library.

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Catherine R. Reilly, Vice Chairman

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Gail K. Kubit, Secretary